

Timely License Renewal



The Bureau mails out license renewal notifications to all licensees, six months prior to their expiration. The letter requests that renewals be submitted at least 90 days prior to the expiration of a license. This is due to the Bureau's processing time. Though it may take the Bureau up to 90 days to process an application, it typically does not.

Should a licensee delay submittal of the renewal application, the licensee may expire, and the licensee would be unable to practice appraising. The licensee will show up on the Bureau's

website as "Expired" and "Inactive" on the Appraisal Subcommittee's (ASC) website until such time as the renewed license is issued.

Although the Bureau makes every effort to process renewal applications prior to expiration of the previous license, **it is imperative that we receive renewal applications in a reasonable amount of time that allows for processing.** In order to maintain an "active" listing of your appraisal license, **please do not wait until a week or month before the expiration date to submit a renewal application and appropriate documentation.**

[Please see the Renewal Process requirements and forms on our website.](#)

For further information, please call (916) 552-9000 or email us at info@brea.ca.gov.